

**Nominees for Dissertation External Examiner****(to be completed by the SUPERVISOR)**

*This form MUST be submitted to FGS at [fgs@athabascau.ca](mailto:fgs@athabascau.ca) eight (8) weeks prior to the anticipated Oral Examination date. This will allow five to six (5-6) weeks for the reading of the document by the additional members who are forming the dissertation examination committee and time for the scheduling of the examination date. The Dean, FGS will contact the nominees and confirm the external examiner. FGS will notify the supervisor that an external examiner has been obtained.*

**Student Name:****Student ID Number:****Today's Date:****Academic Unit:****Degree Sought:****Anticipated Oral Exam Date:****Title of Dissertation:****Recommended Examination Committee:**

*The Doctoral Dissertation Examination Committee shall be composed of a maximum of five (5) examiners and will include: the existing supervisory committee with (normally) the addition of one or two new members. One of the new members must be from outside AU. This committee member shall be called the External Examiner, and if there is to be a fifth member, this individual may be from within or outside the student's Academic Unit, but is someone who comes to the finished dissertation having read none of its earlier drafts.*

**Suggested Nominees for External Examiner (Please submit two names):**

1. Name	Position	Academic Unit
Phone Number	Email Address	Organization
2. Name	Position	Academic Unit
Phone Number	Email Address	Organization

In signing this form or by providing an email to FGS, the student and the supervisor/co-supervisor(s) certify that there is no conflict of interest and that they have not collaborated with the recommended external examiner within the past five years:

**Student****Confirm above statement****Supervisor/Co-Supervisor****Confirm above statement****Co-Supervisor (if applicable)****Confirm above statement****Dean, Faculty of Graduate Studies approval of External Examiner:****Date:****Name:**

The personal information collected on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. This information will be used to document Nominated External Examiner for Dissertation Oral Exam. If you have any questions about the collection or use of this information, contact the Dean, Faculty of Graduate Studies, Athabasca University, 1 University Drive, Athabasca, AB, T9S 3A3. Telephone: (780) 675-6550.

**Distribution: Supervisor – Faculty of Graduate Studies**