

Preliminary Acceptance of Thesis Prior to Final Examination (to be completed by the **SUPERVISOR**)

Four to six (4-6) weeks prior to the oral thesis examination, it is the responsibility of the supervisor to obtain preliminary acceptance, by email, from the supervisory committee members that the thesis is ready to be reviewed by the examination committee and the student is ready to proceed to the final oral examination. The student and supervisor must confirm that no conflict of interest exists between them and the recommended reviewer. The supervisor forwards this form and the email confirmations regarding preliminary acceptance to their graduate program designate, who sends the form to Dean, FGS, at fgs@athabascau.ca.

Student Name:

Student ID Number:

Today's Date:

Academic Unit:

Degree Sought:

Anticipated Date of Oral Examination:

Title of Thesis:

Preliminary Acceptance of the Final Thesis:

At least four (4) weeks prior to the oral thesis examination, it is the responsibility of the Supervisor to obtain preliminary acceptance, in writing, from the supervisory committee members that the thesis is ready to be reviewed by the examination committee, and the student is ready to proceed to the final oral examination.

Committee members: Send your email confirmation to the supervisor **"that you have read the final thesis and that it is of adequate substance and quality to warrant the distribution of the document to the examination committee"**.

Name	Supervisory Committee Role	Academic Unit/ Organization	Preliminary Acceptance?	Date (dd/mm/yyyy)
	Committee Member			
	Committee Member			
	Committee Member			

Comments: (Comments must be provided if the decision by any committee member is a 'no'.)

Academic unit graduate program designate approval of committee's agreement:

Date:

Name:

Dean, Faculty of Graduate Studies (signature indicates receipt of the notice of preliminary acceptance and that arrangements can begin for the approval of the final examination committee and oral examination):

Date:

Name:

The personal information collected on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. This information will be used to document Supervisory Committee Preliminary Acceptance of the Thesis.

If you have any questions about the collection or use of this information, contact the Dean, Faculty of Graduate Studies, Athabasca University, 1 University Drive, Athabasca, AB, T9S 3A3. Telephone: (780) 675-6550.

Distribution: Supervisor – Supervisory Committee – Graduate Program Unit Designate – Faculty of Graduate Studies